



COLORADO

Department of Revenue

Specialized Business Group—Gaming

Colorado Division of Gaming TABLE GAMES ASSOCIATED EQUIPMENT FIELD TRIAL PROCEDURES

1. The gaming equipment manufacturer should first submit its equipment hardware and/or firmware to a laboratory certified by the Division for testing. Pursuant to its agreement with the certified laboratory, the certified laboratory will perform its testing of the manufacturer's equipment to ensure the equipment meets all of the Division's rules, regulations, and internal control minimum procedures (ICMPs). When the certified laboratory recommends approval of the equipment, the Division of Gaming's Table Games Committee (TGC) will review the equipment and, if needed, will require that the equipment be subjected to the following 90-day field trial procedures. Typically, the field trial will last between 30-60 days. Reasons for requiring a 90-day field trial include, but are not limited to:
 - a) Equipment with multiple manufacturers' communication equipment,
 - b) New gaming equipment with untested communication protocol,
 - c) New gaming equipment storage media, or
 - d) Any equipment which the certified laboratory or the Division recommends is subjected to the 90-day field trial procedures.
2. The gaming equipment manufacturer should attempt to find one casino in a Black Hawk or a Central City casino, and one casino in Cripple Creek willing to place the equipment in play for the 90-day field trial. The manufacturer must submit notification and obtain approval from the Table Games Committee Chairperson (TGCC) before the gaming equipment is placed in each participating casino. The manufacturer can place up to 4 gaming devices in each participating casino, for a total of up to 12 devices.
3. The manufacturer must complete the Request for Table Games Associated Equipment Field Trial form at least 30 days prior to the requested installation and submit it via email to the Division's Table Games Committee Chairperson at DOR_table_games_chair@state.co.us. The form is located on the Division's website under Licensing / Table Game Application Forms & Instructions / Table Games Associated Equipment Request for Field Trial.
4. Prior to, or in conjunction with the initial installation for the field trial, the manufacturer shall provide training and technical support to casino staff to ensure that the casino has a clear understanding and a fundamental working knowledge of the installation, functionality, and configuration process for the equipment and/or associated equipment being evaluated during the field trial. At the Division's discretion, the Division may require participation by its staff in the training, installation, and configuration process for the field trial.
5. The TGCC shall determine if the manufacturer should provide each Division of Gaming field office with the complete and functional equipment, and all necessary keys, to allow Division of Gaming field staff to become familiar with the product. If required, the equipment shall be installed at each field office for the duration of the field trial. When the TGCC releases the manufacturer and its product from a field trial, the manufacturer shall remove its equipment from all Division of Gaming field offices.

6. The **Manufacturer** shall secure the **Licensee** agreement to abide by the following terms:
 - a. The Licensee shall have an Associated Equipment Daily Incident Log (AEDILs). Each AEDIL shall be used for documenting each and ALL “out of normal” operating events. All AEDILs for a particular machine are to be stored in Pit Podium. The AEDIL will include legible representations of the following information:
 - i. Date and time,
 - ii. Division employee who responded, if any,
 - iii. Licensee and manufacturer personnel who responded, if any, and
 - iv. A description of the incident and its symptoms, causes, and repair, if any.
 - b. If the manufacturer replaces parts, those parts will be identified, and results of the manufacturer’s forensic investigation of replaced parts will be added to the AEDIL.
 - c. The manufacturer may not receive revenue or payments of any kind from the Licensee as a cost of offering the field trial.
7. Weekly after the initial installation of the equipment, the **Licensee** will provide a written report to the TGC designee summarizing the different types of problems encountered with the equipment and the number of each type of problem encountered during the prior 7-day periods, if any.
 - a. If no problems are reported, or if problems discovered during any 90-day period of the field trial do not affect the play of the table game and are considered insignificant, the possible courses of action will include, but are not limited to:
 - I. Allowing the equipment to continue the 90-day field trial,
 - II. Fixing the problem and allowing the equipment to continue the field trial,
 - III. Extending the field trial period for one or more 30-day periods, or
 - IV. Terminating the field trial as the probability of encountering a problem is remote.
 - b. If problems discovered during any 90-day period of the field trial are considered significant, or if a problem affects the play of the table game, the TGCC will determine the course of action, which will include, but not be limited to:
 - i. Shutting the affected equipment down until the manufacturer corrects the problem,
 - ii. Ceasing the field trial altogether;
 - iii. Directing the manufacturer to correct the problem while the equipment remains in active field trial;
 - iv. Extending the field trial period for one or more 30-day periods; or
 - v. Any other action the TGCC determines to be appropriate.
 - c. If problems encountered any time during or after the initial 90-day evaluation period are considered insignificant, the manufacturer may

request the TGCC to authorize it to place more equipment in any casino.

- d. If, however, problems encountered any time during and after the initial 90-day evaluation period are considered significant, the TGCC may take any of the actions enumerated above. The action the TGCC takes after the initial 90-day evaluation period is dependent on the severity of the problem encountered.
- 8. If, during the 90-day field trial period, the manufacturer wants to make changes to the equipment, the manufacturer must submit all such changes to the certified laboratory and, if approved, the TGCC must approve the changes prior to the changes being used in the field.
- 9. If, at the end of the 90-day field trial period, the field trial resulted in either no problems, or in only insignificant problems, the **Manufacturer** should request the TGC release it from the field trial, and authorize it to sell the equipment to any Colorado licensed casino in the Limited Gaming areas of Black Hawk, Central City or Cripple Creek.
- 10. The TGC reserves the discretion to modify these procedures to meet changing conditions in the gaming market, including but not limited to, authorizing the placement of more or fewer equipment in more or fewer casinos for the field trial, terminating the field trial as a success at any time during the initial 90-day evaluation period, declaring equipment obsolete after requiring an upgrade or correction, consideration of data from any relevant field trials conducted in other jurisdictions, or any other reasonable action to address a problem, fix, or market condition.

The undersigned certify that they have each received a copy of the Table Games Associated Equipment Field Trial procedures, and will comply with all of the requirements.

Manufacturer for approval of Table Games Associated Equipment

Name of equipment: _____

Name of Manufacture: _____

Signature: _____

Printed Name: _____

Date: _____

Licensee agreement

Field Trial Location: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____