

**Do I need to submit a Report of Changes Application? (Form DR 8545)**

**Will I have more or less space?**  
Any increase or decrease in the total physical size or capacity of the Licensed Premises. (2-260(B)(1))

**Am I changing the structure of my building?**  
The sealing off, creation of or relocation of a common entryway, doorway, passage or other such means of public ingress and/or egress, walk-up window or drive-up window, when such common entryway, doorway, or passage, walk-up or drive-up window alters or changes Limited Access Areas, such as the cultivation, harvesting, manufacturing, testing, or sale of Regulated Marijuana within the Licensed Premises. (2-260(B)(2))

**Will my physical changes require additional cameras?**  
Any physical modification of the Licensed Premises which would require the installation of additional video surveillance cameras. See Rule 3-225 – Video Surveillance. (2-260(B)(3))

Yes

No

Yes

No

Yes

No

**If you answered Yes, a Report of Changes Application may be required.**  
Note that the local authority within whose jurisdiction the businesses operates may also need to approve the modification, please check with your local licensing authority prior to making any modifications.

**If you answered No, you may only be required to provide an updated floor plan with your next renewal application.**  
Note that the local authority within whose jurisdiction the businesses operates may also need to approve the modification, please check with your local licensing authority prior to making any modifications.