

To: Mark Ferrandino, Exec. Director Department of Revenue
Michelle Stone-Principato, Director Liquor Enforcement Division

From: Colleen L. Norton, City of Littleton City Clerk

Date: July 5, 2023

RE: Proposal for biennial liquor license renewal process

Currently, liquor licenses are renewed annually. This recommendation is to provide for a process by which these same licenses could be renewed for a longer period of time, i.e. two-years.

Current Statutory Language

44-3-32

Proposal from Subgroup

- Change renewal for licenses from every year to every two years
 - Local municipality could use an annual renewal option as a consequence to a violation similar to a fine-in-lieu or active suspension
 - Licensee would file a two-year renewal application with both the state and local authorities
 - Application fee and renewal fees would be split with the first application and renewal fees being paid to both state and local authorities upon filing and the second renewal fee (no application fee) paid 12 months later (half-way point in renewal timeline)
 - Reminder notifications to be sent by both state and local agencies
- References in statute to annual license would be replaced with biennial license
 - 44-3-302(2)(b), 44-3-302(2)(d) and Regulation 47-010(A)
- References in statute in reference to disciplinary actions would be amended to include option to use an annual renewal as a penalty/consequence to violations
 - 44-3-601