



CLERK TO THE BOARD

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August 18, 2023

LIQUOR ADVISORY GROUP
COLORADO LIQUOR ENFORCEMENT DIVISION

RE: RETAIL ESTABLISHMENT PERMIT TIMELINE AND LOCAL LICENSING AUTHORITY
FEES

To Whom It May Concern:

In regard to the newly created Retail Establishment Permit, please consider increasing the 15-day processing timeline to a minimum of 30-days to mirror the Special Event Permit and Festival Permit processes. The Weld County Board of Commissioners also serve as the Liquor Board and their procedures, as authorized by the Weld County Code, require a referral period to allow review and comments by various Weld County Departments, and a formal hearing to request approval at one of the Commissioners' regularly scheduled Board Meetings. It is not possible for those items to occur within 15-days.

Additionally, please consider updating the Liquor Enforcement Division (LED) Fee Schedule to reflect that local licensing authorities have the ability to assess local fees for these permits, rather than listing them under 'State Only Issued Permits'.

In reference to the discussion had during the LED Virtual Training on August 16, 2023: while I appreciate LED not assessing what they believe the local licensing authority's fees should be, I believe there should be caps or guidelines so there is not a huge discrepancy between one local authority and another (for example: County 'X' charges \$500.00 for a Festival Permit and County 'W' charges \$100.00 for a Festival Permit). A large disparity in fees could encourage applicants to favor different areas and cause an economic impact, and could be seen as unfair to applicants.

If you have questions or need additional information, please do not hesitate to contact me at (970) 400-4213.

Very truly yours,

Chloe A. White
Deputy Clerk to the Board Supervisor
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