

Retail Establishment Permit Initial Application and Renewal

This application applies to retail establishments and art galleries.

Initial Application

Renewal

State Fee: \$93.25

Local License Fee: \$3.75

Name of Local Licensing Authority:

Local Application Fee: \$ (please contact the local licensing authority within the jurisdiction in which the retail establishment is located to determine their local application fee amount).

Note – Due to the 30-day notice requirements, please file this application simultaneously with your local and state licensing authorities for necessary review.

Section A – Applicant Information

Applicant Name

State Sales Tax Number of Applicant

Trade Name of Establishment (DBA)

Permit Number (if Renewal)

Street Address

Phone Number

City

County

State ZIP Code

Mailing Address

City or Town

State ZIP Code

Email Address

Check the option that applies.

Art Gallery: is a retail establishment that has the primary purpose of exhibiting and offering for sale works of fine art or precious or semiprecious metals or stones.

Retail Establishment: is an establishment that has the primary purpose of selling goods or services to the public and that: (I) conducts business at a physical building in Colorado; and (II) derives less than fifty percent (50%) of the establishment's gross sales of goods and services from the sale of food.

Section B – Art Gallery

Note – Only fill out this section if you qualified as an Art Gallery in the bottom question on page 1.

Please indicate that the primary purpose of the art gallery is to exhibit or offer for sale:

Works of fine arts as defined in section 6-15-101; or

Precious or semiprecious metals or stones as defined in section 18-16-102; or

Both of the above.

Does the applicant sell alcohol beverages by the drink?.....	Yes	No
The applicant affirms that they will abide by the serving size limitations as listed in 44-3-424(1)(b)(IV)-(VII), C.R.S.?.....	Yes	No
The applicant affirms that they will not charge an entrance fee or cover charge, or require a donation in exchange for complimentary beverages for consumption on the premises?.....	Yes	No
The applicant affirms they will ensure the maximum occupancy on the premises is limited to 250 people or less at any time when alcohol beverages are being served.....	Yes	No
The applicant affirms they will limit the serving of alcohol beverages to a maximum of 4 hours in any twenty-four (24) hour period and a maximum of 24 days per calendar year.....	Yes	No
The applicant affirms that they will not serve or distribute alcohol beverages between the hours of 2 a.m. and 7 a.m.?.....	Yes	No

Section C – Retail Establishment

Note – Only fill out this section if you qualified as a Retail Establishment in the bottom question on page 1.

Does the applicant have more than 25 employees at the proposed location?.....	Yes	No
Does the applicant have retail sales that exceed five million dollars per calendar year at the proposed location?.....	Yes	No
Does the applicant sell firearms, motor vehicles, marijuana, gasoline, or diesel fuel?.....	Yes	No
Does the applicant educate students from kindergarten to twelfth grade or provide childcare?.....	Yes	No
Is the applicant a convenience store?.....	Yes	No
Does the applicant sell alcohol beverages by the drink?.....	Yes	No
The applicant affirms that they will abide by the serving size limitations as listed in 44-3-424(1)(b)(IV)-(VII), C.R.S.?.....	Yes	No
The applicant affirms that they will not charge an entrance fee or cover charge, or require a donation in exchange for the complimentary beverages for consumption on the premises?.....	Yes	No

Section C – Retail Establishment (continued)

The applicant affirms they will ensure the maximum occupancy on the premises is limited to 250 people or less at any time when alcohol beverages are being served.....	Yes	No
The applicant affirms they will limit the serving of alcohol beverages to a maximum of 4 hours in any twenty-four (24) hour period and a maximum of 24 days per calendar year....	Yes	No
The applicant affirms that they will not serve or distribute alcohol beverages between the hours of 2 a.m. and 7 a.m.?.....	Yes	No

Section D – Checklist And Event Details

Note – This section applies to **both** Art Gallery and Retail Establishment permit applicants

Attach a copy of a deed or lease in the exact name of the applicant reflecting possession of the premises for at least one year after the date of the application.

Attach a diagram of the premises that reflects the area within the premises where alcohol beverages will be stored, served, possessed, and consumed.

Does the applicant hold or have interest in any liquor license(s)? Yes No

Retail establishment permittees are permitted to have an interest in the following, as listed in C.R.S. §44-3-424(6)(b):

- Beer & Wine
- Hotel & Restaurant
- Tavern
- Brew Pub
- Club
- Arts License
- Racetrack
- Public Transportation System
- Optional Premises
- Retail Gaming Tavern
- Vintner’s Restaurant
- Distillery Pub
- Lodging and Entertainment
- Bed and Breakfast Permit
- Fermented Malt Beverage and Wine Retailer
- Fermented Malt Beverage (On)
- Fermented Malt Beverage (On/Off)
- Other retail establishments holding a Retail Establishment Permit
- A financial institution as defined by 44-3-308(4)

If Yes, provide the license number and license type of any liquor license(s) held by the applicant. (Please attach a separate sheet to this application if additional space is needed.)

License Number License Type

License Number License Type

License Number License Type

License Number License Type

Section D – Checklist And Event Details (continued)

Please list all dates of service for the proposed permit year below:

(Please attach a separate sheet to this application if additional space is needed.)

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer and Wine Code which affect my license.

Title

Signature

Date (MM/DD/YY)

Report And Approval of Local Licensing Authority (City/County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended.

Therefore, this application is approved.

Local Licensing Authority (City or County)

Date filed With Local Authority

Title

Signature

Date (MM/DD/YY)

Report of State Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space – For Department of Revenue use only

Total