

## Takeout and Delivery Permit Application & Renewal (On-Premises Applicants Only)

☐ Initial Application ☐ Renewal

### Fee Dues

Initial Application Fee ..... \$11.00

Renewal Fee ..... \$11.00

Corporate Business Name

Trade Name (DBA)

Liquor License Number

Physical Address of Premises

Suite/Unit Number

City

County

State

ZIP Code

Mailing Address (If different than Physical Address)

Suite/Unit Number

City

State

ZIP Code

Business Phone

Email Address

1. Are you applying/renewing:..... ☐ Delivery ☐ Takeout ☐ Delivery & Takeout
2. You certify that the delivery of alcohol beverages shall only be made to a person **twenty-one** (21) years of age or older at the address specified in the order..... ☐ Yes ☐ No
3. You certify that the delivery must be made by the licensee or the licensee's employee who is at least **twenty-one** (21) years of age and is using a vehicle owned or leased by the licensee to make the delivery..... ☐ Yes ☐ No
4. You certify that the licensee's employee who delivers the alcohol beverages shall note and log at the time of delivery, the name and date of birth of the person the alcohol beverages are delivered to. Under no circumstances shall a person under **twenty-one** (21) years of age be permitted to receive a delivery of alcohol beverages..... ☐ Yes ☐ No
5. You understand that a licensee must derive no more than **fifty** (50) percent of its gross annual revenues from sales of alcohol beverages that the licensee delivers..... ☐ Yes ☐ No

6. Are you using a third party's ordering software to take orders?..... ☐ Yes ☐ No

If you answered "Yes" to question number six (6) above, upload all documents concerning the agreement between the ordering service and the licensee.

**Note - While a third party's ordering software may be used, physical delivery can only be accomplished by the licensee or the licensee's employee using a vehicle owned or leased by the licensee.**

7. Have you verified with your local licensing authority that no local permits are required for takeout and delivery?..... ☐ Yes ☐ No

8. Are you the applicant or an authorized agent of the business?..... ☐ Yes ☐ No

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license. .... ☐ Yes ☐ No

Name of the applicant or an authorized agent of the business Title of the applicant or an authorized agent of the business

Signature

Date

**Payment** (Please submit Payment in one of the following ways):

**Via mail with your application**

P.O. Box 17087  
Denver, CO 80217-0087

**Via email to:**

DOR\_liqlicensing@state.co.us

An email will be sent to you with directions on how to make a payment via our online payment portal.