

AGENDA
COLORADO LIMITED GAMING CONTROL COMMISSION

Emergency Meeting of July 23, 2024
Beginning at 1:00 p.m. MDT
In Person & Cisco Webex

Division of Gaming
1707 Cole Blvd., Ste. 300
Lakewood, CO 80401

In addition to other matters that may properly be considered by the Colorado Limited Gaming Control Commission, the following items are scheduled for consideration and adoption on July 23, 2024. Times contained in the agenda are approximate.

PUBLIC SESSION

I. Call to Order

EXECUTIVE SESSION

If necessary; to receive legal advice regarding budget changes scheduled for consideration in the Public Session.

PUBLIC SESSION (reconvened)

II. Consideration of Supplemental Budget Changes for Fiscal Year 25

III. Adjournment

At the discretion of the Commission, any or all of the above matters may be continued for consideration or adoption at a different time, may be considered out of order, or may be considered at the next meeting of the Commission.



COLORADO

Department of Revenue

Specialized Business Group—Gaming

Subject: Request for Additional Appropriation for Tenant Improvements and Moving Costs
To: Colorado Limited Gaming Control Commission
From: Michael J. Phibbs, Senior Director
Specialized Business Group, Colorado Department of Revenue
Date: 07-19-2024

Dear Commissioners,

I am writing to request your support for an additional appropriation to the Division of Gaming in the amount of \$495,500.00 to cover tenant improvements and moving costs associated with the relocation of our office facilities. The lease for the new location calls for a payment of \$322,950 for tenant improvements and we are seeking an additional; \$172,550 for moving costs and as a contingency for any unanticipated costs that might occur with this type of full relocation of an office.

This relocation is necessitated by several critical factors that impact the efficiency and functionality of our operations, specifically the condition and location of our current building.

1. Current Building Concerns: Our existing facility has reached a stage where it requires significant repairs and upgrades. The building's aging infrastructure poses continuous challenges to our daily operations and compromises our ability to effectively serve the public and our employees.

2. Limited Availability of Suitable Office Space: The search for a new location was steered by the limited availability of appropriate office spaces in or near the gaming districts. After a thorough evaluation, we have identified a space that meets all our operational requirements, including proximity to gaming activities, which is crucial for effective regulation and oversight.

3. Financial Considerations: The Department is actively engaged in negotiations with another state agency to recover the initial purchase price of \$730,000.00 for the existing building which was paid for with Division of Gaming funding. We have an understanding and anticipate finalizing this agreement within the 24/25 fiscal year, which will significantly offset the costs associated with the acquisition of the new facility. The timing required to coordinate contractors for the tenant improvements needed to make the new location operational does not allow for negotiations and processes to be completed regarding the sale of the current location before beginning remodeling work.

4. Lease and Budget Alignment: The lease costs for the new space have already been authorized within the current Division of Gaming budget under the 'Common Policy.' This

category encompasses essential services provided by the Executive Director's Office, such as Human Resources, Facilities & Security, and lease payments, ensuring that the ongoing costs are well within our fiscal plan.

5. Benefits of the New Location: The new facility offers numerous advantages that align with our strategic goals:

- Customer Access: Enhanced accessibility for customers and stakeholders, facilitating better interaction and compliance with regulatory requirements.
- Employee Retention: A modern workspace will significantly contribute to employee satisfaction and retention, which is crucial in maintaining a skilled and experienced workforce.
- Technological Enhancements: The new office is equipped to support advanced technological needs, including superior power access and modern IT infrastructure, which are essential for efficient operations in today's digital age.

Conclusion: Given these points, we believe the additional appropriation for tenant improvements and moving costs is not only necessary but essential. This investment will enable us to maintain a high standard of service, improve operational efficiency, and ensure that our team has the resources needed to effectively serve the public and the gaming industry. Thank you for considering this necessary appropriation. We are committed to a seamless transition and to maximizing the value of our resources in the pursuit of our mission.

Sincerely,

Michael J. Phibbs
Senior Director
Specialized Business Group



Memo

To: Colorado Limited Gaming Control Commission
From: Budget Office, Specialized Business Group
Date: July 23, 2024
Re: Supplemental Budget Changes - Division of Gaming FY 25

This notice is to request approval from the Commission for funding appropriation changes to the FY 2024- 25 Division of Gaming budget.

The Division of Gaming is requesting additional operating budget to help manage tenant improvement and physical move costs associated with the move from the current office to 100 Richman St, Black Hawk, CO 80422. These costs will be for FY25 only.

Limited Gaming

With your approval, the current budget of \$22,271,423 will be increased to \$22,766,923 for a total change of \$495,500. Details of those changes follow for appropriation TCCCE1003, Operating:

	Previous Allocation	Increase / (Decrease)	New Allocation
Total Operating Appropriation	\$1,676,906	\$495,500	\$2,172,406
Total	\$1,676,906	\$495,500	\$2,172,406