

COLORADO DIVISION OF GAMING
SLOT MACHINE DESTRUCTION PROCEDURES

1. All slot machine component parts must be removed from the slot machine before destroying the cabinet. A component part is defined in Colorado Limited Gaming Regulation 30-1257. Component parts can be retained for future use by the licensee or be destroyed. If the component parts are to be destroyed, they must be destroyed separately from the slot cabinets.
2. Inventory all slot cabinets by the manufacturer serial number (serial numbers are generally located on an exterior plate attached to the cabinet or inscribed internally on the base of the cabinet).
3. Remove the external serial plates from the slot cabinets that are to be destroyed. The licensee shall retain a legible and complete image/copy of each external serial plate. Licensees shall be responsible for the destruction of all external serial plates once a legible and complete copy/image of the plate has been retained. External serial plates must be destroyed within 24 hours of the cabinet's destruction and in a manner that will prevent any possible reuse of the plates in the future.
4. Destroy the slot cabinets and component parts (if applicable). If the destruction is out-sourced to a company that destroys the slot cabinet(s) and component parts (if applicable), the licensee will be required to obtain documents from the destruction company certifying the destruction. If the company destroying the cabinets and component parts (if applicable) will not certify the destruction or if the destruction is performed by a manufacturer/distributor or casino licensee, two licensed gaming employees must witness the destruction and complete and sign the following statement:

On _____ (date), we witnessed the destruction of slot machine cabinet(s) listed on the attached inventory form. We affirm and certify that these items were destroyed and are incapable of operating as slot machines. The destruction was performed by:

Name of Company/Individual Performing Slot Destruction

Address of Company/Individual Performing Slot Destruction

Signed: _____
Name and Gaming License Number (must be legible)

Name and Gaming License Number (must be legible)

5. The licensee shall retain, either as a hard or an electronic copy, all documentation of the destruction in accordance with existing Colorado gaming rules regarding the retention of gaming documents. All documents from a specific destruction shall be kept together. The destruction documents shall include at a minimum: the inventory form, a legible image/copy of the external serial plate(s), and the certificate of destruction or this completed form. All slot machine destruction documents shall be made immediately available to the Division upon request.
6. The licensee shall update the status change on the Division's online device tracking system, indicating the device location was changed to "Device Destruction."