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| **DIVISION USE ONLY** |
| Reviewed by  |
| Approved/Denied  |
| Approved by  |
| Date  |
| Returned back to  |
| Date of return  |

DR 9495 (02/16/21)

**COLORADO DEPARTMENT OF REVENUE**

Division of Gaming

Colorado Division of Gaming

**Pit Supervision Request Form**

This form must be completed in its entirety prior to submission for consideration.

Submission must be made VIA E-MAIL as an ATTACHMENT. Email to Brad Nelson at bradley.nelson@state.co.us

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| Date:  | Casino: |  |
| Prepared By:  |  | Job Title:  |
| Phone Number:  | Email:  |

**Colorado Division of Gaming** reserves the right to revoke or amend this supervision plan at any time

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| **Pit supervision requirements from ICMP:** |
| Licensees offering table games must submit to the Division’s Table Games Committee Chair a written pit supervision plan which details how adequate supervision is going to be achieved. Written approval must be received from the Division prior to offering any table games for play. A copy of the approved plan must be maintained in the pit area. The detailed plan must address how the casino is going to:* Provide and maintain adequate supervision of the table games pit at all times;
* Ensure that one or more licensed employees are knowledgeable in the games supervised and the regulatory requirements of such games, and are able to adequately monitor ALL tables;
* Ensure that a pit supervisor is in the pit at all times when tables are open for play;
* Provide coverage in the event of an emergency that affects the pit supervisor(s) or dealer(s) including temporary relief for emergency purposes. Note: Licensees must have a house policy for dealers/supervisors changing roles during a shift. At the discretion of the licensee, tips may be shared or pooled; therefore, the house policy must include how the licensee will handle the receiving and distribution of tips.
* Ensure the pit area is restricted to the gaming employees of the pit for pit area duties and requirements.
* If the licensee has craps indicate if Player Controlled tip bets are allowed and the procedures on how they will be controlled at the craps table.
* The licensee must also indicate who can call a “no roll” on the craps table.
* If the licensee has roulette indicate your procedures for control and inventory of non-value chips. Note: 10 or more of the same color non-value chips missing in a game day must be reported to the Division.
* If the licensee has an Off Site secondary storage for cards and dice indicate the location of the Off Site storage which must be approved by the Division.
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DR 9495 (09/10/20)

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**Pit Supervision Request Form**

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| **(Please copy your pit supervision plan in this section. Ensure that it is a detailed plan addressing, at a minimum, the requirements indicated above.)****Pit Supervision Plan:**  |

DR 9495 (09/10/20)

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Colorado Division of Gaming

**Pit Supervision Request Form**

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| **Pit Supervision Plan:**  |