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| **DIVISION USE ONLY** |
| Reviewed by: |
| Approved/Denied:  |
| Approved by: |
| Date: |
| Returned back to: |
| Date of return: |
| Expiration date: |

* This form must be completed in its entirety prior to submission for consideration.
* Submission must be made VIA E-MAIL as an ATTACHMENT. Email to DOR\_Table\_Games\_Chair@state.co.us

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| Pit Supervision Plan for: [ ]  Player banked Poker OR [ ]  Table Games |

**Colorado Division of Gaming** reserves the right to revoke or amend this supervision plan at any time.

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| **Pit supervision requirements from ICMP:**Licensees offering table games must submit to the Division’s Table Games Committee Chair a written pit supervision plan which details how adequate supervision is going to be achieved. Written approval must be received from the Division prior to offering any table games for play. A copy of the approved plan must be maintained in the pit area.Table Games and Poker Room supervision plans need to be resubmitted every two years or immediately upon changes to the submitted plan, and or the Table Games Pit or Poker room, such as but not limited to: changing a table from one game to a new game the casino doesn’t already have (this does not include player banked poker such as Texas Hold’em to Omaha), addition or subtraction of tables in the Pit/ Poker room, etc…Casinos with more than one Pit for table games or more than one Poker room, only needs to submit one (1) Pit Supervision plan for each, unless the casino wants separate rules for a different Pit or Poker room.The detailed plan must include but is not limited to:* Provide the total number of Pits and the total number of tables in each Pit that apply to this plan.
* How the table games pit and/or poker room will maintain adequate supervision at all times. The standard is 1 supervisor for each 6 open tables. If the submission varies, provide the security procedures for the casino to exceed this standard.
* Ensure that one or more licensed supervisors or acting supervisors are knowledgeable in the table games available for play and the regulatory requirements of such games, are adequately monitoring all tables.
* Ensure that a pit supervisor is in the pit or at the open tables at all times when tables are open for play.
* Coverage plans in the event of an emergency that affects the pit supervisor(s) or dealer(s) including temporary relief for emergency purposes.
* The house policy for dealers/supervisors changing roles during a shift.
* The house policy for how the licensee will handle the receiving and distribution of tips. Note: Tips may be shared or pooled at the licensee’s discretion.
* Detail how the pit(s) will be restricted to the gaming employees of the pit when performing pit area duties and requirements.
* If the licensee has craps, indicate if Player Controlled tip bets are allowed and the procedures on how they will be controlled at the craps table.
* The licensee must also indicate who can call a “no roll” on the craps table.
* If the licensee has roulette indicate your procedures for control and inventory of non-value chips. Note: 10 or more of the same color non-value chips missing in a game day must be reported to the Division.
* The Licensee must maintain an up-to-date and accurate list of the following information:
	1. Each type of automatic shuffler being utilized in the pit, the software operating on the shuffling device and the total number of shufflers in use.
	2. Each table game with a progressive, the progressive name and progressive software version operating in the pit, and the total number of progressives in the table games Pit.
	3. If applicable, provide the bill validator and printer software and list the accompanying table number.
* If the licensee has an Off-Site secondary storage for cards and dice indicate the location of the Off-Site storage which must be approved by the Division.

Pit Supervision plans specifically for Poker must include:* Who is responsible for updating the Player funded/Bad Beat board each day and when that normally takes place.
* If the Poker room is using Proposition Players or not.
* The total number of poker tables on the gaming floor including a breakdown of the ones that are active and the ones that are inactive and stored on the gaming floor.
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| **(Please copy your pit supervision plan in this section. Ensure that it is a detailed plan addressing, at a minimum, the requirements indicated above.)****Pit Supervision Plan:**  |