



## Wide Area Progressive Contacts

There has been a few Wide Area Progressives that hit this past year. It is important that contact information with manufacturers be up-to-date in order for WAP information to be provided to you should another one be awarded.

### UPDATE

The Device Tracking section is having some minor syncing errors between Revenue Online and our backend system called Gentax. We hope to have this corrected soon and thank you for helping us work around this issue.

Rest assured, the system is still in development. It was created from scratch and while we, at the Division, did our best to develop testing scenarios for every possible situation, actual use has brought to light the real world issues that escaped our imagination. Our developers are working diligently to correct the problems as they appear.

The Division would like to thank all who have submitted feedback. We appreciate the help. If you have any questions or concerns about Revenue Online please contact the Division of Gaming. We are happy to help and always available for training.

For help with:

Gaming Tax (GAM) contact July Vang at (303)205-1304 or email [July.Vang@state.co.us](mailto:July.Vang@state.co.us).

Personnel Tracking (PER) contact Trinda Quint at (303) 205-1300 or email [Trinda.Quint@state.co.us](mailto:Trinda.Quint@state.co.us).

Device Tracking (DEV) contact Gus Swartz at (303)582-0529 or email [Donald.Swartz@state.co.us](mailto:Donald.Swartz@state.co.us)

## TSG CORNER

We are meeting with everyone over the next few weeks to discuss what types of products and technology you are interested in implementing in the future.

The next round of technical reviews are starting, which include: backup and recovery, database security, networking, and segregation of duties. TSG will contact you and provide you with the review documentation in the coming months.

### Updates from current reviews

#### ICMP GAMING SYSTEMS

#### K. SLOT MACHINE MANAGEMENT

#### Option 2

Any statistical report that indicates a variance for any machine requires accounting personnel to record all applicable slot machine soft meters and corresponding system meters for the machine with a variance. Meter testing must begin immediately by recording the soft and system meters and completing a MCR which compares the soft and system meter reading incrementation. A sample of the MCR form can be found in the ICMP forms area.

The ICMP require that during Option 2 testing, any variance listed on the statistical reports requires the immediate capturing of soft and system meter readings, testing, and the completion of a MCR using the source documents. A machine that does not increment during the drop is the same as a machine with a variance. It is not acceptable to wait until the next drop to see if the variance clears or the machine increments.



## L. EMPLOYEE CONFIRMATION & TERMINATION

If the casino identifies employees that have not been removed within three days, the process listed below must be completed. For employees whose access was not disabled within three days, a review of all system generated logs must be performed to confirm that the user did not access any part of the system between the HR termination date and the system termination date. This review must be documented.

The licensee must notify the Division via the relevant email address stated in the general subsection of this section with, at a minimum, the following information:

1. employee name(s),
2. date of HR termination,
3. date of system report termination,
4. which gaming system(s), user names, and/or modules/databases the employee was not disabled from within three days,
5. reason the employee was not disabled from the gaming system(s), and
6. if the employee did in fact access any of the gaming system(s) between the two dates.

A copy of the emails must be maintained with the system generated logs. Self-reporting after the fact is not a substitution for the proactive monitoring of the process of disabling access within three days of an employee's termination.

The Division must be notified of any employees who were not terminated within three days. The notification must be sent via email and must include all the information listed in the ICMP. If the

Division requires additional information we will contact the individual who sent the email and the ICO.

## ICMP GAMING SYSTEMS TESTING GENERAL

Licensees are required to notify the Division, in writing via the Installation/Upgrade/Test Notification Form (notification form), of the intent to install, modify or upgrade any system a minimum of 30 days prior to the anticipated installation, testing and/or go-live date. The notification form is located on the Division's website. A notification form(s) must be submitted for installation, upgrade and testing of gaming systems, ticketing functionality, EPCS functionality, pit systems, cage systems, and third

party systems if they capture any information as it relates to the reporting of AGP.

This includes third party promotional systems or tournament systems as many of them obtain player information from the gaming system. In order to assess the impact the product might have on the gaming system and AGP, the Division needs to review the product information.

## Bulletin 39

Bulletin 39 addresses casino employees that should be included on the monthly personnel lists submitted to the Division. As a reminder this is what the Bulletin states:

“All employees directly employed by a retail licensee—licensed or unlicensed, full-time or part-



time, permanent or temporary—are to be included on the initial and monthly lists of employees. Corporate employees of the retail licensee or its parent companies that have occasion to work at the casino also need to be listed. This includes temporary employees and employees provided by or hired through temporary or contract agencies who work in a licensed capacity.”

## Rule Changes

The change in Gaming Regulation 47.1-305 which addresses Investigation Fees was effective July 15, 2016. This change increased the hourly rate of background investigations from \$65 to \$70. Gaming Regulation 47.1-1257 was updated by removing ticket redemption kiosks from the definition of component parts. Rules 8, 10, and 21 were also changed; please see the Division’s Web site for details.

Anyone who would like to be added to the distribution list to receive Division of Gaming rulemaking information can contact Rules Manager Ronni Hunter at [ronni.hunter@state.co.us](mailto:ronni.hunter@state.co.us). Please include your name, business affiliation, address, phone number and email address. Changes in staffing often result in names dropping off this distribution list. Please consider adding new staff members who have replaced those who were previously included on the list.

## Reminder

Please verify that the contact information you have provided to the Division is current. Specifically, double check that the contact provided for the Device

Tracking, Personnel Tracking, Tax Return and the Gambling Payment Intercept is correct. Also confirm phone numbers, emails and faxes are accurate as well. When there are any changes in the contact information provided to the Division of Gaming, remember to forward the updated information to the Division’s email address in a timely manner, [dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us).

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When applying for a new license or renewal, please remember to use the most current applications. The most up-to-date original and renewal applications are available on the Division of Gaming’s website.

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Lastly, please remember to have licensed casino employees report address and telephone number modifications to the Division within 10 days of the alteration.



## ICO Meetings

Tuesday, November 6, 2018 – Cripple Creek at the Bronco Billy's Casino, 10:00 am

Thursday, November 8, 2018 – Central City/Black Hawk, at the Division's Central City Office Commission Room, 10:00 am

You are encouraged to submit any questions or topics of discussion that you would like addressed either by the Division or your fellow ICOs. Please call or email your questions or topics to:

[dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us),

Roger Pinson (303) 205-1372,  
[roger.pinson@state.co.us](mailto:roger.pinson@state.co.us)

Laurie Scott (719) 689-3362,  
[laurie.scott@state.co.us](mailto:laurie.scott@state.co.us)

## On the Website

Please check out the Division's web site,  
<https://www.colorado.gov/enforcement/gaming>.

There are some helpful features on the main page, like the Revenue Online link, GPI link, and the Upcoming Gaming Events Calendar. The Statistical Summaries can be found under Industry Statistics. There is also a quick link to the ICMP and ICO Information under Links and Casino Information.

### **USEFUL WEBSITES:**

The Drop & Count Schedule, Minimum Bankroll Worksheet, and Tax Template are located at:

<https://www.colorado.gov/enforcement/node/37861>

ICO checklist and attribute worksheets:

<https://www.colorado.gov/pacific/enforcement/node/38316>

License Applications:

<https://www.colorado.gov/pacific/enforcement/node/38571>

ICMPs:

<https://www.colorado.gov/pacific/enforcement/node/37861>

## Closed Dates

The Division's Golden office will be closed on the following dates:

September 3, 2018 - Labor Day  
October 8, 2018 - Columbus Day  
November 12, 2018 - Veteran's Day  
November 22, 2018 - Thanksgiving  
December 25, 2018 - Christmas

## Commission Meeting Dates:

The Commission generally meets the third Thursday of the month at 9:30 a.m., unless otherwise noted. Dates and locations are subject to change.

- Thursday, August 23, 2018 - Golden \*4th Thursday\*
- Thursday, September 20, 2018 - Cripple Creek
- Thursday, October 18, 2018 - Central City
- Thursday, November 15, 2018 - Golden
- Thursday, December 20, 2018 - Golden